

## REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE GREENUP COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2001

# EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.KYAUDITOR.NET

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#### **EXECUTIVE SUMMARY**

### AUDIT EXAMINATION OF THE GREENUP COUNTY FISCAL COURT

#### Fiscal Year Ended June 30, 2001

The Auditor of Public Accounts has completed the Greenup County Fiscal Court audit for fiscal year ended June 30, 2001. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

#### **Financial Condition:**

Fund balances decreased by \$131,741 from the prior fiscal year, resulting in a cash surplus of \$1,942,573 as of June 30, 2001. Revenues increased by \$3,022,463 from the prior year and disbursements increased by \$2,061,994.

#### **Debt Obligations:**

Total bonded debt principal as of June 30, 2001, was \$2,145,000. Future collections of \$2,354,673 are needed over the next 11 years to pay all bonded debt principal and interest.

#### **Deposits:**

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

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CERTIFICATION OF COMPLIANCE -

LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS



### EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
T. Kevin Flanery, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Robert W. Carpenter, Greenup County Judge/Executive
Members of the Greenup County Fiscal Court

#### **Independent Auditor's Report**

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Greenup County, Kentucky, as of June 30, 2001, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Greenup County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Greenup County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables and deferred revenue. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years. The modified cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising primarily from cash transactions as of June 30, 2001, of Greenup County, Kentucky, and the revenues received and expenditures paid for the year then ended, in conformity with the modified cash basis of accounting described above.

To the People of Kentucky
Honorable Paul E. Patton, Governor
T. Kevin Flanery, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Robert W. Carpenter, Greenup County Judge/Executive
Members of the Greenup County Fiscal Court

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated January 28, 2002, on our consideration of Greenup County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Greenup County, Kentucky. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, <u>Audits of States, Local Governments and Non-Profit Organizations</u>, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - January 28, 2002

#### **GREENUP COUNTY OFFICIALS**

#### Fiscal Year Ended June 30, 2001

Fiscal	Court	Me	mhe	re ·

Robert W. Carpenter County Judge/Executive

Nelson Allen Commissioner
Tony Quillen Commissioner
Robert Workman Commissioner

#### Other Elected Officials:

Michael C. Wilson County Attorney

Jim Womack Jailer

Donald L. Davidson County Clerk

Allen Reed Circuit Court Clerk

Keith M. Cooper Sheriff

Bill Clarey Property Valuation Administrator

Robert Greene Coroner

#### **Appointed Personnel:**

Carol Vinson County Treasurer

### STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

## GREENUP COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

#### June 30, 2001

Assets and Other Resources
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#### General Fund Type

General Fund:		
Cash	\$ 27,150	
Investments	201,151	
Road and Bridge Fund:		
Cash	13,851	
Investments	330,515	
Jail Fund:		
Cash	3,319	
Local Government Economic Assistance Fund:		
Cash	30,597	
Landfill Escrow Fund:		
Cash	96,868	
Investments	285,608	
Public Defender Fund:		
Cash	10,545	
Payroll Revolving Account - Cash	445	
Payroll Revolving Account - Cash Retirement Account - Cash	 445 46	\$ 1,000,095
·		\$ 1,000,095
·		\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type		\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund:	 46	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash	\$ 45,890	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments	\$ 46	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments Federal Grants Fund:	\$ 45,890 30,511	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments  Federal Grants Fund: Cash	\$ 45,890	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments Federal Grants Fund: Cash Revolving Loan Fund:	\$ 45,890 30,511 11,321	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments  Federal Grants Fund: Cash Revolving Loan Fund: Cash	\$ 45,890 30,511 11,321 2,173	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments  Federal Grants Fund: Cash Revolving Loan Fund: Cash Investments	\$ 45,890 30,511 11,321	\$ 1,000,095
Retirement Account - Cash  Special Revenue Fund Type  State Grants Fund: Cash Investments  Federal Grants Fund: Cash Revolving Loan Fund: Cash	\$ 45,890 30,511 11,321 2,173	\$ 1,000,095 437,692

The accompanying notes are an integral part of the financial statements.

GREENUP COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 2001 (Continued)

Total Assets and Other Resources (Continued)

Assets (Continued)

Debt Service Fund Type

Public Properties Corporation Fund:

Cash \$ 30,414 Investments \$ 474,863 \$ 505,277

Other Resources

Special Revenue Fund Type

Revolving Loan Fund: Note Receivable (Note 4)

Note Receivable (Note 4) 217,897

Debt Service Fund Type

Public Properties Corporation Fund:

Amounts to be Provided in Future Years for Bond Payments

1997 Issue 1,639,723

Total Assets and Other Resources \$ 3,800,684

Liabilities and Fund Balances

Liabilities

General Fund Type

Payroll Revolving Account \$ 445

Retirement Account - Cash \$ 46 \$ 491

Special Revenue Fund Type

Revolving Loan Fund:

Deferred Revenue (Note 4) 217,897

The accompanying notes are an integral part of the financial statements.

#### GREENUP COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 2001 (Continued)

Liabilities and Fund Balances (Continued)

Liabilities (Continued)

Debt Service Fund Type

Public Properties Corporation Fund:
1997 Refunding Issue - Bond Principal Not Matured (Note 5)

\$ 2,145,000

**Fund Balances** 

Reserved:

General Fund Type

Local Government Economic Assistance Fund	\$ 30,597	
Public Defender Fund	 10,545	41,142

#### Special Revenue Fund Type

State Grants Fund	\$ 76,401	
Federal Grants Fund	11,321	
Revolving Loan Fund	323,930	
E911 Fund	26,040	437,692

Unreserved:

#### General Fund Type

General Fund	\$ 228,301	
Road and Bridge Fund	344,366	
Jail Fund	3,319	
Landfill Escrow Fund	 382,476	958,462

Total Liabilities and Fund Balances \$ 3,800,684



### STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

General Fund Type

## GREENUP COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

#### Fiscal Year Ended June 30, 2001

			General rund Type					
Cook Pagaints	(M	Totals emorandum		General Fund	]	Road and Bridge	,	Ioil Franci
Cash Receipts		Only)		runa		Fund		Iail Fund
Schedule of Operating Revenue Transfers In Kentucky Advance Revenue Program	\$	6,353,388 845,665 1,420,800	\$	1,817,400 160,000 954,700	\$	1,839,829 466,100	\$	603,208 401,025
Total Cash Receipts	\$	8,619,853	\$	2,932,100	\$	2,305,929	\$	1,004,233
Cash Disbursements								
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Public Properties	\$	6,033,689	\$	1,167,883	\$	1,537,742	\$	1,068,008
Corporation Fund Expenditures		196,643						
Transfers Out Bonds:		845,665		666,901		160,000		
Principal Paid Interest Paid		140,000 114,797						
Kentucky Advance Revenue Program Repaid		1,420,800		954,700	-	466,100		
Total Cash Disbursements	\$	8,751,594	\$	2,789,484	\$	2,163,842	\$	1,068,008
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2000 (a)(b)(c)	\$	(131,741) 2,074,314	\$	142,616 85,685	\$	142,087 202,279	\$	(63,775) 67,094
Cash Balance - June 30, 2001 (a)	\$	1,942,573	\$	228,301	\$	344,366	\$	3,319

- (a) Cash balance includes investments.
- (b) The General Fund prior year balance does not agree to prior year audit due to a clerical error that caused a misstatement of the prior year ending balance.
- (c) The Public Properties Corporation Fund prior year balance was adjusted due to a miscalculation in prior year.

The accompanying notes are an integral part of the financial statements.

#### GREENUP COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 2001 (Continued)

	General Fund Type				Sp	ecial Rever	ue F	und Type			
Gov Ec	Local vernment conomic ssistance Fund		Landfill Escrow Fund		Public efender Fund	Gov Ed	Local vernment conomic velopment Fund		State Grants Fund		Federal Grants Fund
\$	42,974	\$	445,117	\$	24,830 15,000	\$	33,535 460	\$	290,063 15,880	\$	668,882
\$	42,974	_\$_	445,117	_\$	39,830	\$	33,995	\$	305,943	\$	668,882
\$	21,158	\$	486,428	\$	34,087	\$	21,054	\$	797,310	\$	667,635
							14,079		4,225		
			_						_		
\$	21,158	\$	486,428	\$	34,087	\$	35,133	\$	801,535	\$	667,635
\$	21,816 8,781	\$	(41,311) 423,787	\$	5,743 4,802	\$	(1,138) 1,138	\$	(495,592) 571,993	\$	1,247 10,074
\$	30,597	\$	382,476	\$	10,545	\$	0	\$	76,401	\$	11,321

#### GREENUP COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 2001 (Continued)

	Special Revenue Fund Type				Debt Service Fund Type		
<u>Cash Receipts</u>	R	evolving Loan Fund		E911 Fund		Public roperties orporation Fund	
Schedule of Operating Revenue Transfers In Kentucky Advance Revenue Program	\$	522,942 14,079	\$	26,040	\$	38,568 239,221	
Total Cash Receipts	\$	537,021	\$	26,040	\$	277,789	
Cash Disbursements							
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Public Properties Corporation Fund Expenditures Transfers Out	\$	232,384	\$		\$	196,643	
Bonds: Principal Paid Interest Paid Kentucky Advance Revenue Program Repaid		.00				140,000 114,797	
Total Cash Disbursements	\$	232,844	\$		\$	451,440	
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2000 (a)(b)(c)	\$	304,177 19,753	\$	26,040	\$	(173,651) 678,928	
Cash Balance - June 30, 2001 (a)	\$	323,930	\$	26,040	\$	505,277	

<sup>(</sup>a) Cash balance includes investments.

The accompanying notes are an integral part of the financial statements.

<sup>(</sup>b) The General Fund prior year balance does not agree to prior year audit due to a clerical error that caused a misstatement of the prior year ending balance.

<sup>(</sup>c) The Public Properties Corporation Fund prior year balance was adjusted due to a miscalculation in prior year.

### GREENUP COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2001

#### Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The financial statements of Greenup County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Public Properties Corporation Fund as part of the reporting entity.

#### Additional Greenup County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Greenup County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

#### B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Greenup County Fiscal Court's Fund Types, a definition of each, and county funds included within each fund type are listed below.

#### 1) General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Greenup County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund (LGEA), Landfill Escrow Fund, Public Defender Fund, and Local Government Economic Development Fund.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### B. Fund Accounting (Continued)

#### 2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The State Grants Fund, Federal Grants Fund, Revolving Loan Fund, and the E911 Fund of the Fiscal Court are reported as Special Revenue Fund Types.

#### 3) Debt Service Fund Type

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest and includes funds for the Public Properties Corporation Fund. Debt service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

#### C. Basis of Accounting

For all fund types, the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables and deferred revenue. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years.

#### D. Legal Compliance - Budget

The Greenup County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Formal budgets are not adopted for the Public Properties Corporation Fund because bond indentures and other relevant contractual provisions require specific payments to and from this fund annually and transfers are budgeted in the General Fund Type to comply with these requirements. The Department for Local Government does not require this fund to be budgeted.

Note 1. Summary of Significant Accounting Policies (Continued)

#### E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### F. Jointly Governed Organization

A jointly governed organization is an entity that results from a multigovernmental arrangement that is governed by representatives from each participating government. The entity provides services to the citizens of each participating government, but there is no ongoing financial interest or responsibility by the participating governments. The jointly governed organization can act independently of each of the participating governments. The Northeast Kentucky Regional Industrial Park Authority meets the criteria noted above and is disclosed as an organization jointly governed by the Kentucky counties of Boyd, Carter, Elliott, Greenup, and Lawrence.

#### Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 7.17 percent

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

#### Note 3. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2001, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

#### Note 4. Receivables

- A. The County's Revolving Loan Fund loaned \$235,000 to R&D Associates, Inc. on June 8, 1998. Terms of the agreement stipulate 30 quarterly payments in the amount of \$7,481 commencing October 10, 1998. Interest is at the rate of 5% per annum. The principal balance as of June 30, 2001, was \$176,343.
- B. The County's Revolving Loan Fund loaned \$40,000 to Ohio River Shippers on September 18, 2000. Terms of the agreement stipulate 60 monthly payments in the amount of \$755 commencing October 1, 2000. Interest is at the rate of 5% per annum. As of June 30, 2001, Ohio River Shippers was four months behind in payments. The balance as of June 30, 2001, is \$41,554 which includes late charges.

#### Note 5. Long-Term Debt

On September 1, 1997, the Greenup County Public Properties Corporation issued \$2,745,000 of First Mortgage Refunding Revenue Bonds, Series 1997 for the purpose of defeasing the 1990 Bond Series Issue. The 1990 bonds were originally issued to finance the construction of the Greenup County Courthouse Annex and Detention Center Project. The Refunding Bonds dated September 1, 1997, require two semiannual interest payments be made on March 1 and September 1 of each year commencing March 1, 1998. Principal payments are due on March 1 of each year commencing March 1, 1998. The bonds will mature March 1, 2012. As of June 30, 2001, the principal balance remaining was \$2,145,000. Bond payments for the next five years are:

Note 5. Long-Term Debt (Continued)

Fiscal Year	~	cheduled Interest	~	Scheduled Principal
2001-2002	\$	108,148	\$	150,000
2002-2003		101,022		160,000
2003-2004		93,423		165,000
2004-2005		85,420		175,000
2005-2006		76,845		180,000
Remaining		250,092		1,315,000
Totals	\$	714,950	\$	2,145,000

Note 6. Lease-Purchase Agreements

The county has entered into the following lease-purchase agreements:

Description	Monthly Payment	Term of Agreement	Ending Date	Balance as of 6/30/01	
Voting Machines	Variable	10 Years	02/01/02	\$ 18,635	
Equipment	Variable	5 Years	02/01/02	\$ 11,350	

Note 7. Jail Canteen Fund

The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the Jail Canteen. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail canteen operations.

During the fiscal year ending June 30, 2001, the Greenup County Jail Canteen received \$115,585 and expended \$108,665. The Jail Canteen reported June 30, ending balances of \$44,680 and \$51,600 for fiscal years ending 2000 and 2001 respectively.



### COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

## GREENUP COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

#### Fiscal Year Ended June 30, 2001

Budgeted Funds	(	Budgeted Degrating Revenue	Actual Operating Revenue	 Over (Under) Budget
General Fund Type				
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Landfill Escrow Fund Public Defender Fund Local Government Economic Development Fund	\$	2,561,490 2,095,800 618,029 148,500 420,000 48,800 33,704	\$ 1,820,725 1,839,829 603,208 42,974 445,117 24,830 33,535	\$ (740,765) (255,971) (14,821) (105,526) 25,117 (23,970) (169)
Special Revenue Fund Type				
State Grants Fund Federal Grants Fund Revolving Loan Fund E911 Fund		970,000 2,306,444 408,400	290,063 668,882 522,942 26,040	(679,937) (1,637,562) 114,542 26,040
Totals	\$	9,611,167	\$ 6,318,145	\$ (3,293,022)
Reconciliation				
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Less: Other Financing Uses				\$ 9,611,167 1,418,819 (1,666,671)
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures				\$ 9,363,315





### GREENUP COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 2001

#### GOVERNMENTAL FUND TYPES

Revenue Categories	Totals (Memorandum Only)	General Fund Type	Special Revenue Fund Type	Debt Service Fund Type
Taxes	\$ 1,299,507	\$ 1,273,467	\$ 26,040	\$
In Lieu Tax Payments	2,089	2,089		
Excess Fees	120,570	120,570		
License and Permits	458,312	458,312		
Intergovernmental Revenues	3,236,054	2,349,591	886,463	
Charges for Services	80,665	79,530	1,135	
Miscellaneous Revenues	927,529	389,553	537,976	
Interest Earned	228,662	133,781	56,313	38,568
Total Operating Revenue	\$ 6,353,388	\$ 4,806,893	\$ 1,507,927	\$ 38,568



### COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

# GREENUP COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

	GENERAL FUND TYPE					
Expenditure Categories		Final Budget		Budgeted penditures		Under (Over) Budget
General Government Protection to Persons and Property General Health and Sanitation Social Services Roads Airports Debt Service Capital Projects Administration	\$	674,255 922,348 295,400 84,100 2,083,313 6,000 62,203 33,504 892,274	\$	659,587 905,864 148,380 43,133 1,721,159 6,000 62,062 21,054 769,121	\$	14,668 16,484 147,020 40,967 362,154 141 12,450 123,153
Total Operating Budget - General Fund Type  Other Financing Uses:	\$	5,053,397	\$	4,336,360	\$	717,037
Transfers to Public Properties  Corporation Fund- Principal Interest Borrowed Money- Kentucky Advanced Revenue Program - Principal		140,000 105,871 1,420,800		140,000 114,797 1,420,800		(8,926)
TOTAL BUDGET - GENERAL FUND TYPE	\$	6,720,068	\$	6,011,957	\$	708,111

GREENUP COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES Fiscal Year Ended June 30, 2001 (Continued)

	SPECIAL REVENUE FUND TYPE					
Expenditure Categories		Final Budget		Budgeted penditures		Under (Over) Budget
General Government	\$	200,000	\$	122,961	\$	77,039
	Ф	83,813	Ф	73,641	Ф	10,172
Protection to Persons and Property		,		*		•
General Health and Sanitation		1,652,500		872,410		780,090
Social Services		53,271		16,496		36,775
Recreation and Culture		152,012		129,496		22,516
Other Transportation Facilities and Services		233,300		232,026		1,274
Capital Projects		1,629,273		125,766		1,503,507
Administration		305,749		124,533		181,216
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$	4,309,918	\$	1,697,329	\$	2,612,589

## SCHEDULE OF PUBLIC PROPERTIES CORPORATION FUND EXPENDITURES

# GREENUP COUNTY SCHEDULE OF PUBLIC PROPERTIES CORPORATION FUND EXPENDITURES

Expenditure Items	<u> </u>	Amounts	
Building	\$	52,652	
Land		125,000	
Repairs and Equipment		17,383	
Trustee Fees		360	
Miscellaneous		1,248	
Totals	\$	196,643	



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



# EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
T. Kevin Flanery, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Robert W. Carpenter, Greenup County Judge/Executive
Members of the Greenup County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Greenup County, Kentucky, as of and for the year ended June 30, 2001, and have issued our report thereon dated January 28, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Greenup County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Greenup County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and the federal awarding agencies and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified party.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - January 28, 2002

# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



# EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
T. Kevin Flanery, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Robert W. Carpenter, Greenup County Judge/Executive
Members of the Greenup County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133

#### Compliance

We have audited the compliance of Greenup County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2001. Greenup County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Greenup County's management. Our responsibility is to express an opinion on Greenup County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Greenup County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Greenup County's compliance with those requirements.

In our opinion, Greenup County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2001.

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

### **Internal Control Over Compliance**

The management of Greenup County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Greenup County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

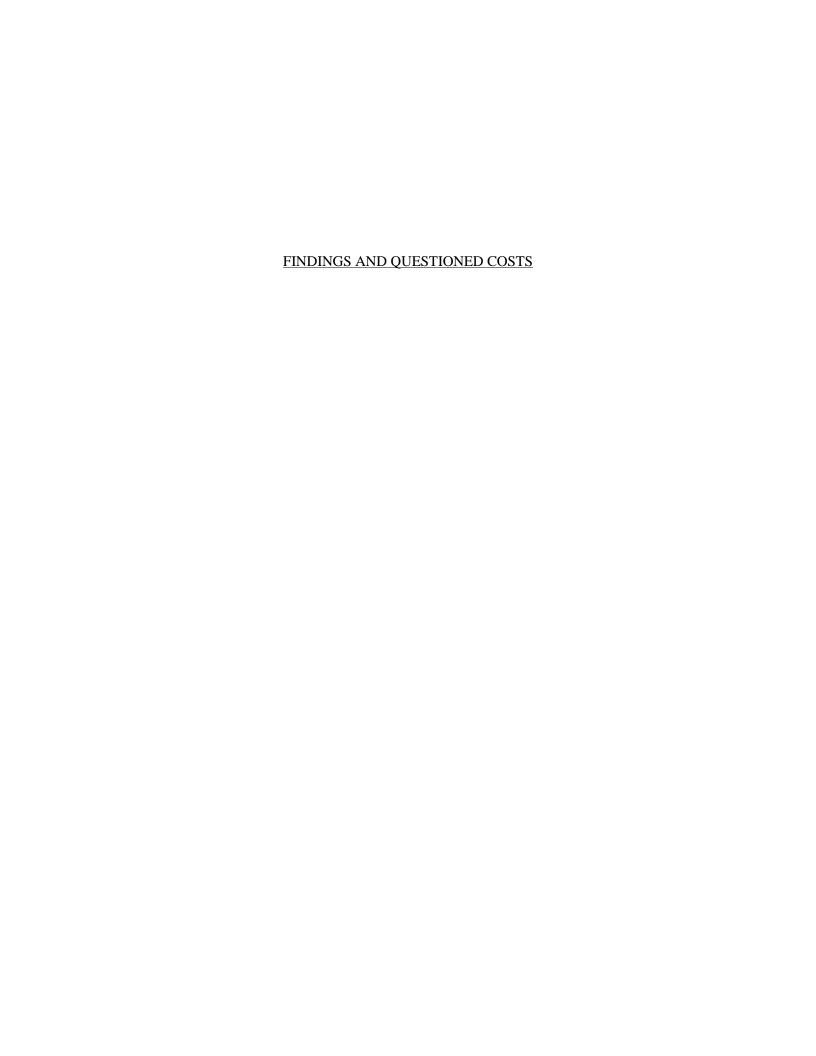
Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, federal awarding agencies, and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - January 28, 2002



# GREENUP COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### Fiscal Year Ended June 30, 2001

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Greenup County.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Greenup County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Greenup County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Greenup County reported in Part C of this schedule.
- 7. The program tested as a major program was: Federal Emergency Management Agency Grant, CFDA #83.544
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Greenup County was determined to be a low-risk auditee.
- B. FINDINGS FINANCIAL STATEMENTS AUDIT

#### REPORTABLE CONDITIONS

None.

#### **NONCOMPLIANCES**

None.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM AUDIT

None.



## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# GREENUP COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal Grantor		
Program Title	Pass-Through	
Grant Name (CFDA #)	Grantor's Number	Expenditures
Cash Programs:		
U.S. Department of Housing and		
<u>Urban Development</u>		
Passed-Through State Department for Local Government:		
Community Development Block Grants-		
Riverport Industrial Development		
(CFDA #14.228)	B-97-DC-21-0001(045)	\$ 16,343
Phase VI Water Project (CFDA #14.228)	B-98-DC-21-0001(019)	402,770
(CI DII    14.220)	D 70 DC 21 0001(017)	402,770
U.S. Department of Justice		
Passed-Through State Justice Cabinet:		
Local Delinquency Prevention		
(CFDA #16.548)	2000-JP-FX-0921-(24-1)	16,496
U.S. Department of Transportation		
Passed-Through State Justice Cabinet:		
Highway Planning and Construction-		
McConnell House Restoration		
(CFDA #20.205)	FD-52-C-99016538	232,076
U. S. Federal Emergency Management Agency		
Passed-Through State Department		
of Military Affairs:		
Disaster and Emergency		
Assistance Grants-		
February 2000 Severe Weather (CFDA #83.544)	FEMA-1320-DR-KY	298,240
(CIDA #03.344)	TEMA-1320-DK-KI	290,240
Total Cash Expenditures of Federal Awards		\$ 965,925

# GREENUP COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 2001

#### Note 1 - Basis of Presentation

This schedule is presented on a modified cash basis.

Note 2 - As required by this grant agreement, all program moneys received by the recipient after the completion of all recipient grant activities shall be used by the recipient for community or economic development activities eligible for assistance under Title I of the Housing and Community Development Act of 1974, so specified in the Commonwealth of Kentucky's Community Development Block Grant Eligible Activities Policy Statement.

### CERTIFICATION OF COMPLIANCE -LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

### GREENUP COUNTY FISCAL COURT

#### CERTIFICATION OF COMPLIANCE

# LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS GREENUP COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2001

The Greenup County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Greenup County Judge/Executive

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Greenup County Treasurer